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Facilities Plan for a New Christmas Valley Library



Prepared for the Lake County Library District
by Penny Hummel Consulting

Executive Summary

In mid-2018, Penny Hummel Consulting was hired by the Lake County Library District to develop a preliminary plan for a new Christmas Valley Library. This report includes a description of the research involved in this process, an assessment of the current facility and recommendations for a new 5,099 square foot library. A summary of key components of the plan for the new library is below.

	2018	Initial Recommendations
Population (North Lake County)	2,267	3,004 (in 2038)
Square Footage	700	5,099
Size of physical collection	5,951	7,432
Public computers	5 computers (including 2 laptops)	15 computers (including 6 laptops)
Seating	10	24
Meeting room space	None	75 seat meeting room
Study rooms		1 2-seat room 1 4-seat room

Methodology

In May of 2018, the Lake County Library District contracted with Penny Hummel Consulting to complete an assessment and facilities plan for the Christmas Valley branch library. On June 4 – 5, 2018, Penny Hummel toured two other nearby public libraries (in LaPine and Silver Lake) and observed operations at the Christmas Valley library. She also interviewed Christmas Valley library staff as well as library district board member Deb Diment, conducted a focus group with members of the Christmas Valley Friends of the Library and facilitated an evening community discussion. Data from these sessions has informed the evaluation and recommendations below, and notes from these discussions are included at the end of this report.

Penny Hummel also reviewed community demographics as well as information about the library and its operations, including circulation data and other usage statistics. Basing this work on best practices in planning public library facilities, she then developed a preliminary library program (a detailed spreadsheet including all areas of the facility) for the Christmas Valley branch. These draft recommendations were presented to the Christmas Valley community on July 13, 2018 and suggestions from that meeting were incorporated into the program.

Community Information

Stretching out across 8,359 miles (an area larger than the state of Massachusetts), Lake County includes only two incorporated cities, Lakeview and Paisley; the rest of the county is unincorporated, with 77% as publicly owned land. According to the U.S. Census, the estimated population of Lake County as of July 2017 is 7,863; just under one third of that population is in Lakeview.

Due to the large geographic area it covers, Lake County splits logistically on a north/south axis. Residents of the northern part of the county (including Christmas Valley and Silver Lake) orient themselves north to LaPine and Bend in Deschutes County for shopping and services; those in the south address these ongoing needs in Lakeview or Klamath Falls. Population growth rates vary from north to south, with the southern part of the county demonstrating a typical rural pattern of minimal growth, while the northern part of the county, influenced by its proximity to booming Deschutes County, is growing more rapidly.

The population residing in Lake County is noteworthy in several ways:

- 25.1% of Lake County's residents are estimated to be ages 65 and over, compared to 17.2% in Oregon overall (Source: Population Resource Center, Portland State University)
- 17.3% of Lake County residents have a bachelor's degree or higher, compared to 31.4% in Oregon and 30.3% in the U.S. (Source: U.S. Census).
- 16.9% of Lake county residents aged 65 and younger were classified as having a disability in 2012-16, compared to 10.3% in Oregon and 8.6% in the U.S. (Source: U.S. Census).
- 7.8% of Lake County residents are Hispanic or Latino, lower than Oregon overall (12.8%) or the U.S. (17.8%) (Source: U.S. Census).

Other census data reveals the economic challenges faced by Lake County residents. At \$33,453, the 2012-16 median household income is significantly lower than that estimated for Oregon (\$53,270) or the U.S. (\$55,322). 15.2% of county residents are estimated to be living in poverty, a higher percentage than Oregon (13.3%) or the U.S. (12.7%). Finally, although Lake County has a lower percentage of children aged 0 - 17 than in Oregon (16.5% vs. 21%, according to the Population Resource Center at Portland State University), they are disproportionately affected by socioeconomic factors. Over one-quarter of its children (26.1%) of children are estimated to live in poverty, compared to 20.3% in Oregon. (Source: Children First for Oregon).

When compared to Lake County as a whole, Christmas Valley is particularly hard hit by economic and educational factors. Oregon's Department of Human Services designates the majority of Lake County (excluding Lakeview) as a high poverty hotspot, which is defined as an area with poverty rates of 20% or more. Unlike Paisley and Lakeview, which

benefit culturally and educationally from public schools within their communities, Christmas Valley is served by the North Lake School District, which operates a K-12 school 12 miles away. According to data from Oregon Department of Education, 72% of students enrolled in the North Lake School District in 2017-18 were eligible for free or reduced lunches, compared to 43.6% in Lake County as a whole. In addition, census data split out by zip code indicates that a lower percentage of residents of the Christmas Valley area have graduated from high school or achieved a bachelor's degree.

Published in July 2015, the Lake County Parks and Recreation Master Plan includes many insights that are relevant to the current study. Noting the county's disproportionately high population of older and disabled residents and disproportionately low population of residents between the ages of 25 and 30 (14% of the state's population, but only 10% of Lake County's residents), the report posits that "a parks and recreation plan should cater to the needs of an aging population, while at the same time working to attract more younger families and individuals to the area." Overall, the report details the countywide need for improved year-round recreational opportunities (including indoor programming options for winter activities), as well as the perceptions by North Lake County area residents that they have less access to recreational facilities and programming than those who live in the southern part of the county. In particular, the study identifies the need to support the Christmas Valley Parks and Recreation District "in maintaining what they have" with respect to recreational opportunities and in supporting them to improve services. As with the socioeconomic and educational data described above, this analysis of Lake County's recreational landscape indicates a substantial need for improved services across the county, and an even more acute need within the Christmas Valley area. Given that public libraries play a critical role in ensuring a healthy cultural, recreational and educational ecosystem, the report's findings underscore the importance of all four Lake County libraries as essential and highly needed services in the areas they serve.

Developing a service population estimate for the Christmas Valley library is challenging because the entire community of Christmas Valley is in an unincorporated area. Therefore, this study considers the population of all North Lake County as the service population of the Christmas Valley branch library. In 2018, the Oregon Office of Rural Health at OHSU estimated the North Lake County population to be 2,267. In order to develop a service population for a twenty-year planning horizon (2038), the current North Lake County population was multiplied by 1.5%, which is the annual growth rate estimated by the Office of Rural Health for North Lake County for this time period. This calculation yields an estimate of 3,008 residents in the service population as of 2038.

Overview of Library System

Lake County's four libraries vary in terms of size, vintage and form of ownership (some are owned by the library district and some are leased). Silver Lake and Christmas Valley

serve North Lake County while Paisley and Lakeview serve the south. While the first Lakeview library dates back to the early 1900s, the current 10,000 square foot facility opened in late 2013 and functions as the system's main library. The three branch libraries were opened in 1973 (Paisley), 1976 (Silver Lake) and 1982 (Christmas Valley). In 1990, county voters approved the formation of a special library taxing district which continues to support library operations.

The geographic distance between these four libraries is great, ranging from around 25 miles (between Christmas Valley and Silver Lake) to over 100 miles (between Christmas Valley and Lakeview). Given the way that the county splits logistically between north and south, this factor has a disproportionate impact on library users in North County. Lacking resources to provide a paid courier between the branches, the library system relies on volunteers, but since few people travel regularly from the southern part of the county (where the majority of the collection resides in Lakeview) to the northern part of the county, patrons in North Lake County often have to wait longer for materials they have put on hold.

As of data collected for 2016-17, the four Lake County libraries offer a collection of 50,667 physical items, including books, DVDs, audio books and periodicals. In addition to the print/physical collection, Lake County Library District patrons also have access to a digital collection (including e-books, downloadable media and online resources) totaling 65,428 items through the statewide program Library2Go. The library system is a member of the SAGE library system, a consortium of 77 libraries in eastern and central Oregon who share a common catalog and materials. In 2016 – 17, Lake County library users borrowed over 3,265 items from other SAGE libraries.

In 2016 – 17, the Lake County Library District had 3,454 active cardholders and circulation totaled 47,107. In that same year, the four libraries in the system welcomed 39,930 visitors—over 750 visits a week.

Needs Assessment: Christmas Valley Library

General Description

Located at 57338 Christmas Tree Lane in the unincorporated area of Christmas Valley, the Christmas Valley library opened in 1982. The 700 square foot building is owned by the North Lake Park and Recreation District and is leased to the library district. Currently, the library is open 21 hours a week, from 10 am to 6 pm on Tuesdays and Thursdays and on Saturdays from 10 to 3 pm. About 18% of county library patrons call the Christmas Valley branch home.

In 2016-17, 6,439 items circulated from the Christmas Valley library—the 2nd highest circulation of all four libraries after Lakeview, and the 3rd highest circulation per open

hour (after Lakeview and Paisley). Christmas Valley enjoys the 2nd highest number of annual visits in the system (4,752), with an average of almost 100 visitors a week, and the 2nd highest number of visits per open hour. The library is overseen by one staff member.

As mentioned earlier, residents of the Christmas Valley area tend to drive 65 miles north to LaPine for shopping and a variety of service needs. Thanks to the current reciprocal borrowing agreement between the Lake County Library District and the Deschutes Public Library, they are eligible to check out materials from this adjacent and well-funded library system, as well as from their own. In discussions with community members about their library usage, several individuals mentioned that they utilize and enjoy the 7,800 square foot LaPine Public Library and consider it a model for what they would like to see in Christmas Valley.

Although the Christmas Valley branch is a small and undistinguished structure, it is a critical part of the community's cultural life. Regularly offering fresh coffee as well as library materials and internet access, the library is an important place for people to connect with each other, offering what a staff member described as "open-minded socialness." As a community member stated, the library is "the main place I go around here."

Quality/Condition of Facility

Not surprisingly given its small footprint, the Christmas Valley library is crowded and visually cluttered, all of which is exacerbated by its low ceiling. Overall, the internal appearance of the library is that of a former home that was converted into a library, vs. a public library with efficient fixtures and furnishings designed for public use.

As is true with many aging buildings, its heating and cooling systems do a poor job of maintaining a comfortable temperature within the library. Storage and staff areas in the library are completely inadequate, resulting in solutions such as installing the facility's microwave underneath the service desk.

The Christmas Valley library features one cramped bathroom, similar in size to a half-bathroom in a residential home. Inadequate in size and layout, the bathroom is a barrier to anyone with mobility issues, whether in a wheelchair or not.

Collections

According to a collection snapshot taken in the summer of 2018, the Christmas Valley library currently holds approximately 5,951 items, including books, DVDs, CDs and books on CD. Books and other materials are packed on an inconsistent and makeshift mixture of shelving.

The Christmas Valley library enjoys the 2nd highest annual circulation in the system (6,439 items in FY 16-17) as well as the 2nd highest annual circulation per open hour. The majority of this activity is focused on adult materials. 67% of the materials checked out from the Christmas Valley library in 2016-17 fall into three categories: adult DVDs, adult fiction and new adult materials. By comparison, the percentage of total circulation that these three categories represent for the other three libraries in the system ranges from 30 – 43%. Similarly, only 21% of Christmas Valley’s circulation is of children’s materials, compared to 33 – 39% for the other three libraries.

Computers and Technology

The library offers five computers for public use, of which two are laptop computers. In 2016-17, the library recorded 1,234 sessions by patrons utilizing library computers. This represents the 2nd highest number of sessions annually within the library as well as the 2nd highest rate of computer use per open hour. This statistic does not capture sessions by patrons utilizing library Wi-Fi on their own devices, which is a significant activity at the Christmas Valley library. Many local residents cannot access high speed internet at home due to economic constraints, the lack of service providers or both. It should also be noted that the Christmas Valley area includes many residents who by choice or necessity are living off the grid, and this impacts their library use. Community members report that it is common for individuals to come to the library to recharge their computers, phones and tablets and to engage in conversations with other locals. As one said, “that’s where people go to talk.” A coffee pot is usually brewing to facilitate these interactions. However, the places for patrons to plug in their personal devices are extremely limited and not in appropriate spaces.

Seating and Study Areas

Seating is very limited at the library with only 10 chairs available throughout the building. The current library is primarily a set of book/material stacks with a limited amount of seating patron seats: a small table in the children’s area, a round table in the adult nonfiction area and two seats within the stacks. Library users report that seating is inadequate and that they would like more options. The library also features no private or areas for personal study or tutoring.

Programming and Event Space

The library has no meeting room, which severely limits the amount of programming it can offer. At this time, unlike the Lakeview and Paisley libraries, this branch offers no children’s storytime. By necessity, programs hosted by the library are frequently held at the nearby Christmas Valley Community Hall. In 2016-17, library programs at or sponsored by the Christmas Valley library attracted 55 participants. In this measurement, the Christmas Valley library ranks #3 of the four Lake County libraries, exceeding only the

Silver Lake branch, which also has no meeting room, and which offered no programming in 2016-17.

Youth Areas

As mentioned earlier, the limited space in the Christmas Valley library is largely used to shelf books and other circulating materials. Beyond a cramped area with full shelves of materials to check out, the area designated for the those under 18 offers only one computer station, a small table with chairs and one lounge chair. There is no separate area for teens. These limitations undoubtedly contribute to the low circulation of children's and teen materials as noted above, as does the distance between the library and the K-12 public school. (Christmas Valley is also home to the private Solid Rock Christian School, which educates 30 – 40 students annually.) Along with the Lakeview and Paisley libraries, the Christmas Valley branch offers a summer reading program which would undoubtedly attract more children and youth with improved amenities for them.

Service Desk and Staff Area

The Christmas Valley library features one aged, crowded and inefficient desk for all functions. There is no space for staff or volunteers to undertake work away from the public, to collaborate or to have lunch or take a break.

Friends of the Library

The Friends of the Christmas Valley Library offer used books for sale on a shelf in the middle of the building and utilize a back room for their materials and stock. These areas are poorly equipped to support their efforts and in the back room, there are issues with the HVAC system.

In summary, although the Christmas Valley library is appreciated by the community it serves, the facility that houses it has many more liabilities than assets.

Philosophy of Service

The Lake County Library District strives to provide residents with services that meet and anticipate their needs, in comfortable facilities that facilitate the delivery of its highest priority services. A successful public library today plays multiple roles in the life of the community it serves. First, it provides access to the world of learning, knowledge and human creativity. Access to books and the printed word for all age groups continues to be the primary service expectation of many residents and remains a basic library function. As a corollary, library service to children introduces families to the joy of reading and establishes a foundation for a lifetime of reading. This role has expanded in recent years to include access to creative and informative works in many formats, including digital media

and electronic content. Libraries have also become a primary public gateway to online information, offering free access to the Internet, wireless access and providing guidance in navigating and assessing the wealth of material available through these resources.

Even as the library's role as a resource for virtual information and literature continues to grow, its traditional role as a community destination and gathering place is also evolving and expanding. The public library now serves as the community's principal place for solitary reading and study as well as a venue for collaboration and group interaction. Book discussion groups, teen tech nights and family literacy evenings are a few examples of the multitude of educational and social community events that draw significant participation. The library facility can and should offer residents a safe, and comfortable place to be. This can be a sanctuary for solitary reflection, a quiet workspace in which to complete a school assignment or a social space for connecting with peers.

To perform these roles, the library needs appropriate space – for collections, for people, for programming and for functional operations.

Recommendations: Christmas Valley Library

General Recommendations

In response to the deficits described above, the Christmas Valley library needs to be comprehensively expanded and improved. Given that the library district does not own this facility as well as the building's lack of features that would be worth preserving (such as might be found in a historically significant building), there is broad consensus that the solution is to build a new library.

The recommended estimated size of the new library—5,099 square feet—is the sum of the square footage required to fulfill all the programmatic functions expressed as priorities by library staff and stakeholders.

Following this narrative report is a series of Excel spreadsheets that provide the details about is included in these 5,099 square feet, including shelving, seating, computers and all other major features. The programmable/net assignable square footage of the library at the library is estimated as 70% of the total building, with the remaining 30% including nonnegotiable components such as walls, mechanical systems, restrooms, etc.

It is important to note that despite the level of detail in the Christmas Valley library program, the recommended square footage is an estimate that is likely to change when land is identified, the cost of construction is determined, and the components of the program are laid out by the library's selected architect.

Collections

The community needs access to a well-balanced collection in both print and digital media formats. Adequate shelving capacity is needed to support a truly balanced physical collection, so that materials can be shelved and displayed for convenient browsing. Shelving capacity needs to allow shelves to be kept 20% to 25% clear, so that there is readily available shelving space for incoming materials. The various collections of the library need to be shelved in appropriate locations within the overall space, clearly identified and easily found, and at heights appropriate to their target audiences. If they are utilized, the bottom shelves on most shelving units should be angled to allow browsers to easily view book spines.

Currently, while public interest in downloadable books and media continues to be strong, there is increasing evidence that use of digital media is complementing, not replacing, the use of physical resources. Therefore, most public libraries currently plan their future collections assuming future use of both types of resources. With respect to the Christmas Valley library, having an adequate print collection on site is critical given the limitations of the library system's courier system as described above.

This plan assumes a 24% increase in the size of Christmas Valley's physical collection, increasing the number of materials from 5,951 to 7,432. To maintain desirable sightlines and aesthetics, this plan recommends a maximum shelf height of 66" for interior of the library and 45" shelving for picture books and other materials for young children.

Computers and Technology

The library's Internet computers are in frequent use. While patrons increasingly are bringing in their own devices (laptops, tablets and smartphones) for library use, for many others, library computers are the only way to access the Internet for research, job seeking, and connecting with friends and family. More are needed to meet public demand and to enable the library to offer this service more effectively.

This plan increases the number of computers from 5 to 15, including two online catalogs, six public computers and one early learning station, with an additional six laptops for library in-house use. A mix of laptops and desk computers is recommended due to the significant senior population that this library serves. According to library staff, these patrons prefer using a desktop computer with a mouse instead of a laptop.

To accommodate personal devices, the new library should include access to power at every seating area. The program also includes one self-checkout machine.

Seating and Study Areas

In a library facility, it is as important to provide space for people to use the building, as it is to provide space to house and display the collection. The new Christmas Valley branch needs to provide seating in a variety of formats: at study tables and lounge chairs, parent/child seats, casual seating for teens, and acoustically shielded study seating. Teens in particular need a designated area with age appropriate furniture. The design of the space should not only send a message that they are welcome at the library but should also create a buffer, both physical and psychological, between this gregarious age group and other library visitors. All seats should be adjacent to electrical power, with outlets located safely out of circulation paths.

Overall, this plan recommends an increase of desk and lounge seating to offer appropriate work/study, collaboration and reading space for the community. 24 seats are recommended (an increase of 14 seats). This seating is divided between lounge chairs (4 in the adult area, 2 in children's area and 2 in teen area) and 2 and 4-person tables distributed between the adult and youth areas. The plan also includes two study rooms: one 2-seat and one 4-seat room.

Programming and Event Space

Programs and events are a basic library service that complements the collection, attracts new users and provides the community with needed information on many topics. Dedicated space within the library is needed to provide an appropriate, accessible venue for these events, with seating to accommodate different groups of people. The primary programming space needs to be flexible and multipurpose, with stacking chairs, media projection equipment, adjustable lighting, access to a kitchen, and table and chair storage.

Given that the library's existing programming space is completely inadequate, this study recommends a significant expansion of programming capacity. One 75-seat meeting room, with an attached kitchenette, will offer the capacity to address a variety of programming needs, both those held by the library and those that are hosted by other community groups

Youth Area

As described above, the current library provides minimum amenities for children and teens beyond the bookstacks. The new plan adds amenities that are designed for different age groups. Geared towards pre-K children and their caregivers, the Family Space features an early learning station, added seating (including a 4-person toddler table and lounge chairs), and space for an interactive play/learn station. The area serving school age children features two sit-down computer stations and a two-place table, and the area serving teens includes two lounge seats.

Service Desk and Staff Area

Desks and work stations appropriate to the 21st century enhance volunteer and staff capacity to provide excellent customer service. Given the library's limited staffing, there is a great need to make all circulation, reference and back of the library functions as efficient as possible. This plan includes a modernized staff desk as well as adequate components behind the desk to support direct services. Included are: a workstation for the branch manager, a server room, a kitchenette, storage and a break area with seating.

The plan also includes an ADA-accessible bathroom that is included in the building's gross square footage.

Friends of the Library

The Christmas Valley Library program includes improved space for all activities conducted by the Friends of the Library, including shelving dedicated to the books they offer for sale, as well as an enclosed work space for processing donations and storage.

Siting the Library

In community discussions about a potential site for the new library, residents were consistent in their recommendations, advising that the library district select a site that is centrally located and visible from the Christmas Valley Highway (if ideally not directly on it). Several noted the advantages of proximity to Floweree Park. They also encouraged the library to explore the possibility of a joint use facility with potential local partners such as Lake County, the North Lake Park and Recreation District and the North Lake Health District. Therefore, siting the library will involve developing criteria for a desirable site, evaluation of potential land and discussions with other service providers.

Estimated Costs

To develop an accurate estimate for the cost of a new Christmas Valley library, the library district will need to identify a new site so that the cost (if any) of this site can be included. In addition, architects will need to estimate the cost of the building based on the design that is ultimately developed. Having said all that, data published in November 2017 by *Library Journal* provides a ballpark sense of what the cost per square foot might be. When the overall cost of all new U.S. public library buildings constructed in FY 2017 (including equipment costs, assorted costs and land purchase) is divided by the overall square footage of these new facilities, the resultant cost per square foot is \$502. Since cost per square foot estimates in the four years prior to FY 2017 ranges from \$402 to \$477, it can be inferred that \$502/square foot is not an anomaly.

Assuming that the new Christmas Valley library is built at the size recommended in this report, the cost could be in the ballpark of \$2.56 million (\$502 x 5,099). As the planning process progresses, cost estimates will continue to be refined.

Conclusion

The issues facing the Christmas Valley library are not unusual, but they do have a significant impact on the library's ability to provide greatly needed services to North Lake County residents. According to the 2017 study *Rural Libraries in the United States: Recent Strides, Future Possibilities and Meeting Community Needs* by Brian Real and R. Norman Rose for the American Library Association:

Broadly speaking, rural libraries are small, and their buildings are less up-to-date...it makes sense that rural libraries are smaller, considering that they serve smaller population bases. However, this lack of space may limit the ability of these outlets to reconfigure their physical plant to follow broader library trends of incorporating new technologies and offering more public programming. (p.11)

This study goes on to report that in 2014, only 15% of rural libraries reported renovations within the last five years, compared to the national average of 21 – 33% of city libraries. In Lake County, it is clear that the opening of the new Lakeview library in 2013 has resulted in expanded opportunities to serve the community. A new library in Christmas Valley would provide the northern counterpart to this success story, particularly if opportunities to partner with other agencies are thoroughly explored.

Christmas Valley Library

		Total Net Assignable Square Feet:		3,569
		Total Gross Square Feet @ 70% Efficiency:		5,099
Code	General Area	Specific Area	SF	In GSF
1.02	Public Areas	Community Information	16	
1.04	Public Areas	Entry Lobby	43	IN GSF
1.06	Public Areas	Friends of the Library Sale Area	20	
1.08	Public Areas	Public Restrooms	-	IN GSF
1.10	Public Areas	Service Desk	230	
1.12	Public Areas	Hospitality Table	25	
Public Areas Total			334	
2.02	Adult Services	Adult Circulating Books and Magazines	510	
2.04	Adult Services	New Materials and Media	120	
2.06	Adult Services	Public Access Computers	136	
2.10	Adult Services	Reference Collection	10	
Adult Services Total			776	
3.02	Youth Services	Children's Area	251	
3.04	Youth Services	Family Space	265	
3.06	Youth Services	Teen Space	120	
Youth Services Total			636	
4.04	Meeting Areas	Meeting Room Storage	86	
4.06	Meeting Areas	Meeting Room	1,035	
4.08	Meeting Areas	Group Study/Tutoring Rooms	150	
Meeting Areas Total			1,271	
5.02	Staff Areas	Branch Manager Desk	79	
5.06	Staff Areas	Server Room	87	
5.10	Staff Areas	Staff/Volunteer Work Area	265	
5.14	Staff Areas	Janitorial Closet	35	
5.16	Staff Areas	Friends of the Library Workroom	86	
Staff Areas Total			552	
Grand Total			3,569	

Detail Report

Christmas Valley Library

				Total Net Assignable Square Feet:			3,569
				Total Gross Square Feet @ 70% Efficiency:			5,099
Code	General Area	Specific Area	Description	Qty	Unit	SF/Unit	SF
1.02	Public Areas	Community Information	mounted, with brochure racks, bulletin board and storage below 4' x 4' x 1.25'	1	display uni	16	16
Community Information Total							16
1.04	Public Areas	Entry Lobby	donor recognition display, wall mounted	1	display uni	0	0
1.04	Public Areas	Entry Lobby	public restrooms	GSF			IN GSF
1.04	Public Areas	Entry Lobby	benches, 5' x 2', 2 person	1	bench	13	13
1.04	Public Areas	Entry Lobby	display case, glass enclosed, wall-mounted	1	display uni	30	30
Entry Lobby Total							43
1.06	Public Areas	Friends of the Library Sale Area	Used books sale area	2	sections	10	20
Friends of the Library Sale Area Total							20
1.08	Public Areas	Public Restrooms	Restrooms	GSF			IN GSF
Public Restrooms Total							0
1.10	Public Areas	Service Desk	staff/volunteer counter position with computer workstation	2	wkstns	50	100
1.10	Public Areas	Service Desk	shelving 66" for reserves	1	sections	10	10
1.10	Public Areas	Service Desk	cash register behind desk	1	machine	6	6
1.10	Public Areas	Service Desk	book trucks	2	trucks	8	16
1.10	Public Areas	Service Desk	shelving 66" for reserves	1	sections	10	10
1.10	Public Areas	Service Desk	copy machine, standard	1	machine	25	25
1.10	Public Areas	Service Desk	storage cabinet w/work counter	1	cabinet	16	16
1.10	Public Areas	Service Desk	laptop storage/recharging station (6 laptops)	1	units	12	12
1.10	Public Areas	Service Desk	self checkout machines	1	machine	35	35
Service Desk Total							230
1.12	Public Areas	Hospitality Table	Table for coffee service, refreshments	1	table	25	25
Hospitality Table Total							25
2.02	Adult Services	Adult Circulating Books and Magazines	shelving, 66" for adult fiction				60
2.02	Adult Services	Adult Circulating Books and Magazines	shelving, 66" for adult large print				10
2.02	Adult Services	Adult Circulating Books and Magazines	shelving, 66" for adult nonfiction				70
2.02	Adult Services	Adult Circulating Books and Magazines	shelving, 66" for Christian fiction				10
2.02	Adult Services	Adult Circulating Books and Magazines	shelving, 66" for Read and Return books				10

Detail Report

Christmas Valley Library

Code	General Area	Specific Area	Description	Qty	Unit	SF/Unit	SF
2.02	Adult Services	Adult Circulating Books and Magazines	shelving, 45", for adult/teen magazines and back issues				10
2.02	Adult Services	Adult Circulating Books and Magazines	seating, lounge chairs	4	chairs	35	140
2.02	Adult Services	Adult Circulating Books and Magazines	seating, 4 person tables	4	chairs	25	100
2.02	Adult Services	Adult Circulating Books and Magazines	seating, 2 person tables	4	chairs	25	100
Adult Circulating Books and Magazines Total							510
2.04	Adult Services	New Materials and Media	shelving, 66" for DVDs				20
2.04	Adult Services	New Materials and Media	shelving, 66" for audiobooks				10
2.04	Adult Services	New Materials and Media	display shelving, 66" for new adult nonfiction				45
2.04	Adult Services	New Materials and Media	display shelving, 66" for new adult fiction				45
New Materials and Media Total							120
2.06	Adult Services	Public Access Computers	computer workstations, sitdown	4	wkstns	30	120
2.06	Adult Services	Public Access Computers	online catalog workstation @stack end	1	wkstns	16	16
Public Access Computers Total							136
2.10	Adult Services	Reference Collection	shelving, 66" for reference collection				10
Reference Collection Total							10
3.02	Youth Services	Children's Area	shelving, 45" early reader books				10
3.02	Youth Services	Children's Area	shelving, 66" for juvenile fiction				20
3.02	Youth Services	Children's Area	shelving, 66" for new juvenile fiction				10
3.02	Youth Services	Children's Area	shelving, 66" for juvenile nonfiction				20
3.02	Youth Services	Children's Area	shelving, 66" for new juvenile nonfiction				10
3.02	Youth Services	Children's Area	shelving, 66" for youth DVDs				10
3.02	Youth Services	Children's Area	shelving, 66" for youth books on CD				10
3.02	Youth Services	Children's Area	display shelving for juvenile new books				15
3.02	Youth Services	Children's Area	Shelving, 45" for juvenile magazines and back issues				10
3.02	Youth Services	Children's Area	computer workstations, sitdown (low seats)	2	wkstns	30	60
3.02	Youth Services	Children's Area	online catalog workstation @stack end	1	wkstns	16	16
3.02	Youth Services	Children's Area	2 place tables, rectangular	2	seats	25	50
3.02	Youth Services	Children's Area	shelving, 66" for children's graphic novels				10
Children's Area Total							251
3.04	Youth Services	Family Space	shelving, 45" for picture books				30
3.04	Youth Services	Family Space	shelving, 45" for new picture books				10

Detail Report

Christmas Valley Library

Code	General Area	Specific Area	Description	Qty	Unit	SF/Unit	SF
3.04	Youth Services	Family Space	shelving, 45" for parent resource collection				10
3.04	Youth Services	Family Space	4 person toddler table, round	4	seats	20	80
3.04	Youth Services	Family Space	seating, lounge chairs	2	chairs	35	70
3.04	Youth Services	Family Space	cabinet for puzzle and toy storage	1	cabinet	15	15
3.04	Youth Services	Family Space	space for interactive manipulatives	1	space	20	20
3.04	Youth Services	Family Space	early learning station	1	wkstns	30	30
Family Space Total							265
3.06	Youth Services	Teen Space	shelving, 66" for YA fiction				20
3.06	Youth Services	Teen Space	shelving, 66" for new YA fiction				10
3.06	Youth Services	Teen Space	shelving, 66" for YA nonfiction				10
3.06	Youth Services	Teen Space	shelving, 66" for YA graphic novels				10
3.06	Youth Services	Teen Space	wall-mounted display boards	2	board		0
3.06	Youth Services	Teen Space	seating, lounge chairs	2	chairs	35	70
Teen Space Total							120
4.04	Meeting Areas	Meeting Room Storage	folding tables, lightweight, 5' x 2'	10	table	0	0
4.04	Meeting Areas	Meeting Room Storage	table trucks for folding tables	2	dollies	10	20
4.04	Meeting Areas	Meeting Room Storage	dollies, mobile, for stacking chairs	3	dollies	10	30
4.04	Meeting Areas	Meeting Room Storage	podium, portable	1	podium	6	6
4.04	Meeting Areas	Meeting Room Storage	equipment rack	1	rack	10	10
4.04	Meeting Areas	Meeting Room Storage	Rolling whiteboard, 6' x 3.3'	1	board	20	20
Meeting Room Storage Total							86
4.06	Meeting Areas	Meeting Room	75 seat meeting room	75	chairs	13	975
4.06	Meeting Areas	Meeting Room	large screen video monitor, wall-mounted	1	monitor	0	0
4.06	Meeting Areas	Meeting Room	work counter, 9' x 2', w double sink, undercounter refrigerator, cabinets above and below	1	kitchenette	60	60
Meeting Room Total							1,035
4.08	Meeting Areas	Group Study/Tutoring Rooms	2 seats and table	2	seats	25	50
4.08	Meeting Areas	Group Study/Tutoring Rooms	4 seats and table	4	seats	25	100
Group Study/Tutoring Rooms Total							150
5.02	Staff Areas	Branch Manager Desk	workstation, 8 x 8	1	wkstns	64	64
5.02	Staff Areas	Branch Manager Desk	lateral file, 3 drawer unit	1	cabinet	15	15
Branch Manager Desk Total							79
5.06	Staff Areas	Server Room	telecom equipment and patch panels, wall	1	units	30	30

Detail Report

Christmas Valley Library

Code	General Area	Specific Area	Description	Qty	Unit	SF/Unit	SF
5.06	Staff Areas	Server Room	equipment rack	1	rack	25	25
5.06	Staff Areas	Server Room	monitor on stand	1	printer	12	12
5.06	Staff Areas	Server Room	supply cabinet, 2 door	1	monitor	20	20
Server Room Total							87
5.10	Staff Areas	Staff/Volunteer Work Area	sofa, 2-person	1	sofa	40	40
5.10	Staff Areas	Staff/Volunteer Work Area	work counter, 7' x 2', w double sink, undercounter refrigerator, cabinets above and below	1	kitchenette	45	45
5.10	Staff Areas	Staff/Volunteer Work Area	trash and recycling containers	2	container	4	8
5.10	Staff Areas	Staff/Volunteer Work Area	table, 6' x 3' with 2 chairs	1	table	30	30
5.10	Staff Areas	Staff/Volunteer Work Area	bulletin board, white board, wall mounted	2	board	0	0
5.10	Staff Areas	Staff/Volunteer Work Area	supply cabinet, 2 door	1	cabinet	20	20
5.10	Staff Areas	Staff/Volunteer Work Area	wall safe	1	safe	4	4
5.10	Staff Areas	Staff/Volunteer Work Area	materials return slots + bin	1	space	6	6
5.10	Staff Areas	Staff/Volunteer Work Area	clear space for receiving and unpacking shipments, donations, etc.	1	space	50	50
5.10	Staff Areas	Staff/Volunteer Work Area	book trucks	4	trucks	8	32
5.10	Staff Areas	Staff/Volunteer Work Area	shelving, 84" for supplies storage	3	sections	10	30
Staff/Volunteer Work Area Total							265
5.14	Staff Areas	Janitorial Closet	mop sink, with mop storage	1	space	25	25
5.14	Staff Areas	Janitorial Closet	shelving, 84" for supplies storage	1	sections	10	10
Janitorial Closet Total							35
5.16	Staff Areas	Friends of the Library Workroom	shelving, 84" for FOL storage	2	sections	10	20
5.16	Staff Areas	Friends of the Library Workroom	work table (6' x 3') for book sorting	1	table	30	30
5.16	Staff Areas	Friends of the Library Workroom	book trucks	2	trucks	8	16
5.16	Staff Areas	Friends of the Library Workroom	clear space for donations	1	space	20	20
Friends of the Library Workroom Total							86
Grand Total							3,569

Shelving Report

Christmas Valley Library

Assumes 10 SF/single sided shelf, standard shelving is 3' x 1'											
General Area	Specific Area	Materials Count	% on Shelf	Items Shelved	Storage Type	No of Shelves or Items	Items/LF	Sections Needed	Section Type	Description	SF
Adult Services	Adult Circulating Books and Magazines	750	70%	525	Shelf	4	7	6	Single Sided	shelving, 66" for adult fiction	60
Adult Services	Adult Circulating Books and Magazines	170	70%	119	Shelf	4	7	1	Single Sided	shelving, 66" for adult large print	10
Adult Services	Adult Circulating Books and Magazines	900	75%	675	Shelf	4	8	7	Single Sided	shelving, 66" for adult nonfiction	70
Adult Services	Adult Circulating Books and Magazines	163	70%	114	Shelf	4	7	1	Single Sided	shelving, 66" for Christian fiction	10
Adult Services	Adult Circulating Books and Magazines	225	66%	149	Shelf	4	10	1	Single Sided	shelving, 66" for Read and Return books	10
Adult Services	Adult Circulating Books and Magazines	12	100%	12	Shelf	3	1	1	Single Sided	shelving, 45", for adult/teen magazines and back issues	10
Adult Services	New Materials and Media	840	66%	554	Shelf	5	15	2	Single Sided	shelving, 66" for DVDs	20
Adult Services	New Materials and Media	170	66%	112	Shelf	5	6	1	Single Sided	shelving, 66" for audiobooks	10
Adult Services	New Materials and Media	500	50%	250	Shelf	4	8	3	Double Sided	display shelving, 66" for new adult nonfiction	45
Adult Services	New Materials and Media	425	50%	213	Shelf	4	7	3	Double Sided	display shelving, 66" for new adult fiction	45
Adult Services	Reference Collection	100	100%	100	Shelf	4	8	1	Single Sided	shelving, 66" for reference collection	10
Adult Services Total											300
Youth Services	Children's Area	216	70%	151	Shelf	3	15	1	Single Sided	shelving, 45" early reader books	10
Youth Services	Children's Area	275	70%	193	Shelf	4	10	2	Single Sided	shelving, 66" for juvenile fiction	20
Youth Services	Children's Area	133	50%	67	Shelf	4	10	1	Single Sided	shelving, 66" for new juvenile fiction	10
Youth Services	Children's Area	325	70%	228	Shelf	4	10	2	Single Sided	shelving, 66" for juvenile nonfiction	20
Youth Services	Children's Area	120	50%	60	Shelf	4	10	1	Single Sided	shelving, 66" for new juvenile nonfiction	10
Youth Services	Children's Area	175	65%	114	Shelf	5	15	1	Single Sided	shelving, 66" for youth DVDs	10
Youth Services	Children's Area	125	70%	88	Shelf	5	6	1	Single Sided	shelving, 66" for youth books on CD	10
Youth Services	Children's Area	50	50%	25	Shelf	4	4	1	Double Sided	display shelving for juvenile new books	15
Youth Services	Children's Area	8	100%	10	Shelf	3	1	1	Magazines	Shelving, 45" for juvenile magazines and back issues	10
Youth Services	Children's Area	150	70%	105	Shelf	4	10	1	Single Sided	shelving, 66" for children's graphic novels	10
Youth Services	Family Space	600	70%	420	Shelf	3	15	3	Single Sided	shelving, 45" for picture books	30
Youth Services	Family Space	200	66%	132	Shelf	3	15	1	Single Sided	shelving, 45" for new picture books	10
Youth Services	Family Space	67	75%	50	Shelf	3	8	1	Single Sided	shelving, 45" for parent resource collection	10
Youth Services	Teen Space	350	66%	231	Shelf	4	10	2	Single Sided	shelving, 66" for YA fiction	20

Shelving Report

Christmas Valley Library

Assumes 10 SF/single sided shelf, standard shelving is 3' x 1'											
General Area	Specific Area	Materials Count	% on Shelf	Items Shelved	Storage Type	No of Shelves or Items	Items/LF	Sections Needed	Section Type	Description	SF
Youth Services	Teen Space	133	50%	67	Shelf	4	10	1	Single Sided	shelving, 66" for new YA fiction	10
Youth Services	Teen Space	100	70%	70	Shelf	4	10	1	Single Sided	shelving, 66" for YA nonfiction	10
Youth Services	Teen Space	150	70%	105	Shelf	4	10	1	Single Sided	shelving, 66" for YA graphic novels	10
Youth Services Total											225
Grand Total											525

Seating Report

Christmas Valley Library

General Area	Specific Area	Description	No of Tables	Qty	Unit	SF/Unit	SF
Adult Services	Adult Circulating Books and Magazines	seating, lounge chairs		4	chairs	35	140
Adult Services	Adult Circulating Books and Magazines	seating, 4 person tables	1	4	chairs	25	100
Adult Services	Adult Circulating Books and Magazines	seating, 2 person tables	2	4	chairs	25	100
Adult Services Total				12			340
Meeting Areas	Group Study/Tutoring Rooms	2 seats and table	1	2	seats	25	50
Meeting Areas	Group Study/Tutoring Rooms	4 seats and table	1	4	seats	25	100
Meeting Areas	Meeting Room	75 seat meeting room		75	chairs	13	975
Meeting Areas Total				81			1,125
Public Areas	Entry Lobby	benches, 5' x 2', 2 person		1	bench	13	13
Public Areas Total				1			13
Youth Services	Children's Area	2 place tables, rectangular	1	2	seats	25	50
Youth Services	Family Space	4 person toddler table, round	1	4	seats	20	80
Youth Services	Family Space	seating, lounge chairs		2	chairs	35	70
Youth Services	Teen Space	seating, lounge chairs		2	chairs	35	70
Youth Services Total				10			270
Grand Total				104			1,748

Computers and Equipment Report

Christmas Valley Library

Code	General Area	Specific Area	Description	Qty	Unit	SF/Unit	SF
1.10	Public Areas	Service Desk	laptop storage/recharging station (6 laptops)	1	units	12	12
1.10	Public Areas	Service Desk	self checkout machines	1	machine	35	35
1.10 Total							47
2.06	Adult Services	Public Access Computers	computer workstations, sitdown	4	wkstns	30	120
2.06	Adult Services	Public Access Computers	online catalog workstation @stack end	1	wkstns	16	16
2.06 Total							136
3.02	Youth Services	Children's Area	computer workstations, sitdown (low seats)	2	wkstns	30	60
3.02	Youth Services	Children's Area	online catalog workstation @stack end	1	wkstns	16	16
3.02 Total							76
3.04	Youth Services	Family Space	early learning station	1	wkstns	30	30
3.04 Total							30
Grand Total							289

Lake County Library District
Notes from Christmas Valley Library planning meetings

Christmas Valley Library Staff

June 5, 2018

2 participants

What is unique about this branch of the Lake County Library? How does it relate to the other three libraries in the system?

- This is the social area. This is our community spot—we don't have restaurants or a community center.
- We provide all kinds of services and sometimes connect people with medical services.
- Coffee—Julie is a big coffee drinker.
- Paisley is also social, but they have a senior center.
- School is 12 – 13 miles away, in the center of all three communities. We don't have that many children here.
- There is also Solid Rock, a Christian school. Kindergarten teacher comes in and does children's programs. 50 kids.
- There are very few long-term folks. We have lost a lot of the earliest people.

Who is using the library? Which parts of the community are the heaviest users?

- AM during the week: adults.
- Sometimes we do get the children in the afternoon.
- Kids are off school on Friday but we're not open. Kids come on Saturday.
- Summer Reading—once a week for a few hours. Crafts, arts.
- Right now, people are gopher-ing. People get \$1 a tail and it's become a serious industry. Huge number of families and people. They do it wherever the farmers here need them. Winter is slow for agriculture.
- Older seniors. We have a more mature population, which uses us more than the kids. They browse, they use the internet, they use the whole system.
- People use the Wi Fi. People plug their stuff in, they have a cup of coffee, they charge up and leave. Internet is an asset. People live off the grid or really basic circumstances—piece of property.
- Costs a fortune to hook up to power here. There will be 15 cars here in the winter when we're closed—using the internet.

Who isn't using the library? Which parts are underrepresented?

- Everybody uses it at some level. There aren't that many kids around here—parents are working the ranch.
- Nearest true youth program is in Silver Lake, they bus them from here to there.
- No storytime; it wasn't doing well. We used to have tiny tots.
- Younger people are looking for jobs, older ones are staying home.

What works well in the Christmas Valley library? What would people not want to lose?

- Open minded socialness. Ability to come in and talk to someone to relax.
- Access to all the community information.
- Nice location. Floweree Park would be a great location. Medical center is right behind it. Also adjacent to senior resident's type area. Grocery store and amenities.
- Volunteers—I get community service people.
- We have 2 – 3 volunteers at a time.

What aspects of the facility get in the way of presenting an excellent library experience?

- Seating is a limitation. It can get crowded really fast.
- Not enough places to plug in.
- Rotation system of the books is great but getting the courier thing is hard. We're not on a main road. Right now, we depend upon the probation officers.
- Getting a more regular courier service would be great. Things sit in transit for 2 – 3 weeks.
- 2/3 of people around here have LaPine library cards. That's where I check out audio books. Summertime farmers get audio books and listen to them while they are going round and round for hours.
- 50/50 between holds and browsing. We try to aim them.
- Our collection is aimed at the people who use it the most.
- Browsers: primarily fiction, new books.
- Western—Louie L'Amour circulates like crazy with a few of the older men.
- What else circulates? Gardening, history, food, natural history.... than earlier parts of the Dewey Decimal System. Animal identification. 4-H. We have goat breeders. Chickens are big. Western history. Movies are popular. VHS are on their way out. A lot still use them. Horse and mule training.
- We were donated more than 100 new VHS and accepted them on the basis that we could give them away.
- People can't afford satellite TV and so they use DVDs.
- I would like to see more western history. Eastern Oregon history. We have archeological stuff. We'd also like more books for the trails, hiking, biking. This is where people come when they are passing through.
- I would like to have way more fiction and way less nonfiction, esp. less of the lower numbers. Keep stargazing.
- Weight loss, healthy stuff doesn't get used. We need more recent stuff.
- Children's collection. Could weed e-books (EZ books), picture books. We could thin them out.

What services or features will be most important to incorporate into a new library?

- Conference room. 15 – 20 people capacity.
- More laptops. Some people are uncomfortable on them. They are used to the mouse. We need a couple of them. I'd like 5 – 10 more.
- Storage room.
- Real workspace, supply room.
- Decent bathrooms. People with disabilities can't use it. We lock the doors for the whole library and then help them.

- Having maneuvered this place with a walker, it's a trick.
- We could manage with one ADA accessible bathroom. Porta potties on golf course are locked in the winter.
- Magazines: most are donated. I'd like subscriptions to Science, Discovery. We get Mother Earth. We get a lot of junk. People and National Geographic are popular.
- Large print is mixed in. More large print, make it a separate section.
- Christian and inspirational is separate. Amish romances.
- Office space for other entities.
- I would love incubator space for businesses. People would like to start a small business.
- Small meeting rooms. 1 - 2 people.

What would be the key features of an ideal location?

- Easy access, visibility, pleasing aspect.
- Building that blends in with the community. Looks like a hay barn.
- Community: you either want to be here or you go somewhere else. But there is frustration. County keeps changing their regulations, upping the cost. Septic permits are an example.
- People don't have the resources, so we help them find them.
- Not many 20 - 30s who are single. They leave because there are no jobs, there is no social life.
- Ranching families are big, they are a separate entity. They are not in here a lot, but we are working on that. A lot belong to the big community church.
- We have Pentecostal, 7th day Adventist, 3 individual ministers. Few Lutherans and Methodists. Very Christian community. There's a Kingdom Hall in Silver Lake.

What staff workflow changes would you like to see in the new library?

- More space
- Work station desk
- Courier
- Older books—evaluated once a year. More comprehensive weeding
- We review materials donated to the Friends that might go into the collection.

What are the top three issues that you consider the most important to address?

- Space
- Flow
- 300 - 500 people here a month.
- Typical day: 20 - 50. Not many just pick up holds and leave.

Are there libraries you've visited that have features that would improve this library?

- I like the feel of the one in LaPine. I like the layout. It's a nice library.
- We have the courtesy of using the Deschutes Public Library
- Local art—I would love to have more display space. Paisley has wall space that we don't.
- Paisley has taller ceilings.
- Library should support artists.
- Need one unit HVAC---need to improve air.

- Building came from Rajneeshees, rented from Parks and Rec.

Where would you like to see the library in five years?

- E-books and internet and computerization: will be immense. We need that access. I don't see books going away but more and more of e-books.
- I would like to see more programs. Present documentaries? Now we do it all at the community hall. We need a place to do all that stuff in house. \$25 for nonprofit to rent the community hall. Boosters are more expensive. But they don't give us an invoice.
- I like the people and the community. We have our quirks. This is an eccentric not standard community. A lot of ex-military. People hiding in the bushes because they have PTSD. They feel safe here.
- I like the country. My husband died within a year of moving here and people were so nice to me. Some people can't stay here because they are allergic to rabbit brush.
- People think all the money goes to Lakeview.
- New library fund now has \$18 - 20,000, accepts donations. Library puts \$500 a year into it.
- Ranchers give money to the church to do mission work. They raise \$120-200,000 a year with a fall auction. They quietly help people who need support.
- Boosters raise \$ for kids at Christmas, fireworks
- We need more people here and we need more businesses here. It would be great if we can promote the library as a way to do that.

Friends of the Christmas Valley Library

June 5, 2018

4 participants

How would you describe the community that the Christmas Valley library serves?

- Here in Christmas Valley, you've got your rich and got your poor. The wealthier folks don't have a lot to do with our library and support. It's people who are middle or fixed income that use the library and the facilities a lot.
- We have a lot of retired folks here. There isn't much in the way of income.
- There are a lot of self-starters here in the community. They don't make very much.
- If we had a computer area, that would be great. We do have online students, they use the Wi-Fi in their vehicles. If they had their own space, they wouldn't be troubled by noise of others.
- I've tutored; it's hard to do that when the kids are listening to all the conversations. We need a room for that.

What works well in the Christmas Valley library? What would people not want to lose?

- Computers—so many people use them.
- People are avid readers and check out materials.
- DVDs.
- So many times, we have to send off for books because we don't have space for them here. It takes a while. It would be nice to have a little bit larger collection. We need more new books. More how-to stuff—solar, live off the grid, greenhouses, self-sufficiency.
- Historical stuff, how to stuff, art books,
- Community thing. "That's where people go to talk." It's not a quiet zone.

- After school, you'd be surprised at how many kids go to the library.
- Small screen—show documentaries. Free of charge. Have a discussion.
- We need more children's books.
- Program here: grandma reading during the winter—I would do it if I could get there.
- Could use extended hours during the winter. Not summer.
- Having a separate meeting room that people could use when the library is closed.
- Kids could play games at the library.
- Because of the growth from Bend, we are seeing more and more people come here. More and more houses. People are moving here which is scary because there are no jobs. Increasing number of computers. St. Charles is based in LaPine and taking over our clinic. They know that this area is going to grow. Places are being bought and people are building houses.

What would you change about the building?

- Make it a lot bigger. Community center size would be great.
- Maybe something as large as what Lakeview has? 10,000 square feet
- I'd like to have more bookshelves. The LaPine library looks like they have a lot of books, but they don't. I'd like to have more bookshelves.
- We have a lot of tablet use in Christmas Valley. People go to the library to do that.
- Kitchen—have a commercial kitchen, people sometimes don't have kitchens in their own homes.
- Better bathroom, esp. for handicapped.
- Julie has coffee going, some people want tea: A lot of people bring in things that they baked.
- We need to incorporate the community feel with larger library space. Don't want to lose it. One of the big problems here is isolation. My closest neighbor is a mile away. People don't feel isolation even given the terrain.
- I stop at the library for the bull****.

What services or features will be most important to incorporate into a new library?

- Kitchen area—could be used for classes
- A lot of people here use Food Share.
- Connected to a community room.
- Having a place for teaching. Art classes to stimulate creativity.
- Storage space. I store some things for the Friends but I'm 20 miles out of town.

What would be the key features of an ideal location?

- Fairly central to town. In the core area. Community church on one end to Rainbow/PO on other end.
- Floweree Park? That would eliminate danger for kids.
- People carpool into town and they come to the library.
- Other area near the golf.
- Rodeo grounds—we don't even use. Parks and Rec owns that too.

Tell me about the workflows of the Friends of the Library and how they might be improved in a new facility.

- Book sales—not enough room. Lots of stuff in the back room that has no heat or cooling. It's basically a useless room. We raise \$600 - \$700 annually, mostly through bake sales.
- People bring supplies but the ones that are active in trying to do most of us: there are 4 - 5 of us.
- Overall membership is close to 30 members.
- Summertime we don't have as many volunteers because of the seasonal farm work.
- Rose and community service workers help with putting out books for sale. The books get hauled out to whatever is going on.
- I want to get the community involved in its library. You're here to learn and to grow.
- Julie goes through the donations first.

Are there libraries you've visited that have features that would improve this library?

- LaPine: I liked the children's area. A nice center for families.

What are the issues you consider most important to address?

- Julie is very helpful. She seems to know her library. I don't get that feeling when I go into LaPine.
- We need one OPAC for people to use.
- You have to anticipate growth. 10 - 12,000 people in our future?
- There are a lot of single mothers out here. Get them together and have them learn about taking care of their children, cooking classes.

Other thoughts

- How important would be it be to have a new library? (ranking it from one to ten): 10, 8.5, 10, 10
- The building is crumbling
- Internet problems.
- It's on the golf course and the balls can hit people.
- Upper middle class..don't need it, don't care. They are very religious.
- Those who are middle class and lower...they use the library.
- BUT: religious school uses the library and so do some of the parents.
- Widowers. Retired people.
- This library doesn't have the basics like an accessible bathroom.
- There is always somebody in the library when I'm down there...some have deep pockets.
- I think a problem that there is a disbelief that this community will have another library. It's been talked about a long time.

Christmas Valley Community Meeting (first meeting)

June 5, 2018

11 people

How do you use the library?

- Socialize
- Meet people
- Books, movies
- Wi Fi
- Volunteer
- Copying/Printing
- Computers/laptops
- Repairs
- Children's events, programs
- Garden
- Ask questions
- Computer help
- 50/50 what is browsed vs what is put on hold
- LaPine library is quieter
- "main place I go around here"

What is working? What would you not want to lose?

- Friendliness
- Entertainment
- Julie
- Rose
- All of the above!

What would you change about the building?

- More hours
- Christmas Valley memorabilia
- Display children's art
- Make it bigger!
- Keep it one story
- Warmer in winter, cooler in summer
- Meeting room—could be used for receptions, private parties
- General displays
- Local artists
- Bigger movie selection
- More books—not just electronic
- More new books
- Meeting room: 50 – 60 people
- Playground
- Horseshoe area
- Downloadable books
- Social area and quiet areas: zoning
- Quiet spaces for tutoring
- Youth study area
- Couches, more seating
- More computers
- Kitchen
- Better bathrooms
- Proctor testing area
- Materials for online education
- More room for librarian
- Get rid of using the stamp
- Library as learning center
- Space for learning, music
- Handicapped access
- Better security
- 2 – 3 X as many DVDs
- Longer DVD check out period (now 7 days)
- More classes, plays, music: there is no other place

What would be the key features of an ideal location?

- Centrally located
- Visible from highway
- Green grass/park
- Floweree park
- 1 block off main drag
- We need more for kids here
- Genealogy classes and materials
- Eliminating low shelving
- Windows
- More tutors
- Technology help
- We need more intellectual programming

Thoughts on Christmas Valley:

- This is a community
- Friendly/rumor mill
- Learning about mental disabilities is important
- Wealth gap
- Will farmers contribute?
- We need more employment/skill development
- Build for the future, not just now
- Add a calming area for people with mental disabilities
- Gazebo/garden spot/plants

Christmas Valley Community (second meeting)

July 13, 2018

15 participants

Responses to preliminary plan

- Community would benefit from a larger meeting room (accommodating 75 – 100 people)
- Can rooms be multi-function?
- Exterior courtyard is desirable
- Expanded kitchen would be great
- Ideally, the building would be built so it would be easily expandable in the future.
- The library should pursue partners in the community to make a multipurpose building. Ideas: Parks & Recreation District, North Lake Health District, Christmas Valley Boosters, Lake County