

## Lake County Library District FY 2023-24 Salary & Wage Chart (Full Scale)

<b>Library Clerk</b>		
1	\$13.20	Library Clerks work the service desk: Check materials in and out, handle cash for fines and fees, help patrons locate materials in the library, and assist with basic questions. Library Clerks are paid minimum wage and are not subject to step increases, at least until the rolling implementation of Oregon's minimum wage increases is completed in 2023.
2		
3		
4		
5		

<b>Library Assistant 1: Branch Library Assistants</b>		
1	\$13.45	Library Assistant Is have the same responsibilities as Library Clerks plus additional duties. Branch LA's clean clean and maintain their facility and assist the LD with coordinating maintenance and programs for the location.
2	\$14.12	
3	\$14.82	
4	\$15.56	
5	\$16.34	

<b>Library Assistant 2: Office Library Assistant, Customer Service Coordinator</b>		
1	\$14.12	Library Assistant IIs have the same responsibilities as Library Clerks plus additional more complex duties. The Office LA prepares and delivers accounts payable and cash deposits and maintains library statistics. The Customer Service Coordinator develops and maintains circulation procedures, coordinates with Sage, trains staff on service desk as needed, and oversees
2	\$14.82	
3	\$15.56	
4	\$16.34	
5	\$17.08	

<b>Library Assistant 3: Collection, Youth, and Technical Services Library Assistants</b>		
1	\$14.82	Library Assistant IIIs have the same responsibilities as Library Clerks plus additional more complex duties that require significant paraprofessional knowledge. The Youth LA plans and implements youth programs and coordinates program volunteers. The Technical Services LA catalogs library materials and oversees book processing.
2	\$15.56	
3	\$16.34	
4	\$17.08	
5	\$17.93	

<b>Librarian/Library Supervisor (currently unfilled)</b>			
1	\$17.14	\$35,655	This future position would be stationed in Christmas Vally and perform the following duties: supervise branch staff, act as a community liaison to North Lake Communities, assist with the development of policies and procedures, assist with collection development and maintenance.
2	\$18.00	\$37,438	
3	\$18.90	\$39,310	
4	\$19.84	\$41,275	
5	\$20.84	\$43,339	

<b>Library Director</b>				
1	\$27.55	\$57,297	\$45,838	The Library Director is the chief officer responsible for the operation of the district and carrying out plans and policies as per the board's will.
2	\$28.92	\$60,162	\$48,130	
3	\$30.37	\$63,170	\$50,536	
4	\$31.89	\$66,329	\$53,063	
5	\$33.48	\$69,645	\$55,716	

\* Cataloging Library Assistants are eligible for a \$1.00 per hour pay increase upon completion of Sage Consortium's Cataloger 1 certification.

NOTE: Descriptions are a summary of current job descriptions, and do not list every required duty for any position.